

**GOVERNMENT OF MEGHALAYA
INFORMATION TECHNOLOGY & COMMUNICATION DEPARTMENT**

No. ITC .7/2023/36

Dated Shillong, the 23rd March, 2023.

From :- Pravin Bakshi, IAS
Commissioner & Secretary to the Government of Meghalaya,
Information Technology & Communication Department.

To:

1. The Principal Secretary/Commissioner & Secretary to the Govt. of Meghalaya
Public Health Engineering Meghalaya
2. The Commissioner & Secretary to the Govt. of Meghalaya,
Power Department
3. The Commissioner & Secretary to the Govt. of Meghalaya,
Urban Affairs Department
4. The Secretary,
Public Work Department, Meghalaya, Shillong.
5. The PCCF & HoFF Forest & Environment Department

**Sub: Onboarding to the Call Before U Dig (CBuD) Apps by all Utility
 Agencies / Digging Agencies -Regarding.**

Sir,

With reference to the subject cited above, I am directed to say that the Department of Telecommunications has come out with "Call Before U Dig" Mobile App for addressing the issues of coordination between excavation agencies and asset owner agencies. For the roll out of this app in the state of Meghalaya it is mandated that:

1. All Assets Owner Departments in the State viz. PWD(Roads), PWD (NH), PHE, Power, Forests & Environment, Urban Affairs Departments to create and map the user ids for Levels 1, Level 2, Level 3 and level 4 Users, in the following manner:

Level- 1 :	State Admin	: C&S / Secretary PWD
Level -2 :	State Department Admin	: Chief Engineer (CE) / Director UAD
Level- 3 :	State Agency Admin	: Superintending Engineer (SE) / Joint Director or Deputy Director for UAD /
Level- 4 :	Agency District Admin	: Executive Engineer (EE) / CEO Municipality Board / DFO (Territorial) for F&E Dept

Contd....

2. These aforementioned Departments that involved in various excavation works shall appoint a "State Department Admin" who will also be the Department Nodal Officer to operate their Admin account and also to create user admin of their utility agencies under the respective department named as "State Agency Admin". The State Agency Admin shall create sub users in their respective agencies area-wise / district-wise known as "State Agency District Admin" , along with their respective contact details i.e Email ids, Mobile No, etc as per mandatory fields in the CBuD App.
3. Your Department has to ensure that all **Digging Agencies are registered on CBuD App**. The Call Before You Dig App can be downloaded from the Google play store for Android users and from Appstore for IOS users.
4. Once CBuD is activated all digging agencies prior to any digging, are mandated to intimate all their digging activities on the CBuD App.
5. Your Department has to also ensure that all utilities lying under the ground are mapped on GatiShakti Portal.
6. Your Department that is issuing permission for any excavation on public lands / roads in the State must include the following provision in your approval letters:
"Agency which is excavating must use the CBuD App before commencing any excavation on public lands / roads in the State".
7. The Guidelines issued by Secretary (Telecom), GOI are enclosed herewith for detailed information and guidance.
8. Besides, the User Manual on CBuD App and the PPT used by the National Broadband Mission (NBM) team New Delhi, during the hands-on workshop conducted for the State dtd 17/03/2023 is also emailed dtd 21/03/2023 to all concerned Officers and is also enclosed herewith for your ready reference.

Enclose: as stated.



(Pravin Bakshi, IAS)

Commissioner & Secretary to the Government of Meghalaya,
Information Technology & Communication Department.

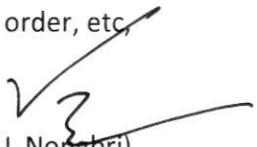
Memo No. ITC .7/2023/36

Dated Shillong, the 23rd March, 2023.

Copy for kind information to:

1. P.S to Chief Secretary & Chairman, State Broadband Committee (SBC) for kind information of the Chief Secretary.
2. P.A to Commissioner & Secretary to the Govt, of Meghalaya, Power Department for kind information
3. P.A to Commissioner & Secretary to the Govt, of Meghalaya, Public Work Department for kind information
4. Special Sr. DDG / DDG (Rural)/Director (Rural), NE LSA, DoT, Gol Shillong, for kind information & necessary action
5. Joint Secretary, Transport Department for kind information and necessary action
6. Chief Engineer, PWD (Roads), Shillong for kind information & necessary action
7. Chief Engineer, PWD (NH), Shillong for kind information & necessary action
8. Chief Engineer, Public Health Engineering Department, for kind information & necessary action
9. Director, Urban Affairs Department (UAD) for kind information & necessary action
10. Director (Distribution) MePDCL, Lum Jingshai , for kind information & necessary action
11. CEO, Shillong Municipal Board, for kind information & necessary action
12. Shri. Ganesh Naik LG, ADET (Rural) NE LSA, Shillong, DoT, Gol for kind information & necessary action
13. Shri. Rama Shankar Ram, GMTD, BSNL, NE-1 Circle, for kind information & necessary action
14. Representatives of DIPA, COAI, TSPs/IPs for kind information & necessary action
16. All Department Nodal Officers PWD(Roads) , PWD(NH), Urban Affairs Dept, Power Dept, Forest & Environment Department for kind information & necessary action
17. _____

By order, etc,


(K.L.Nongbri)Joint Secretary to the Govt, of Meghalaya,
Information Technology & Communications Department