



# National Single Window System

User Guide:

How to apply for Department of  
Telecommunications (DoT) approval  
(Complete Process through NSWS Portal)

# Table of Contents

#	How to Apply for DoT Approval	Reference slide
1	<a href="#">How to identify and apply for the approval</a>	
1.1	How to view, apply approvals from 'All Approvals' page	<a href="#">1</a>
1.2	How to fill the application form	<a href="#">2</a>
1.3	How to review, pay & submit the application	<a href="#">3</a>
1.4	How to track application from the Dashboard	<a href="#">4</a>
2	<a href="#">Technical Requirements and Contact Us</a>	



# How to view, apply approvals from 'All Approvals' page

**National Single Window System**

**CENTRAL APPROVALS**  
Issued by Central Ministries

**STATE APPROVALS**  
Issued by States and Union Territories

**GOVERNMENT SCHEMES**  
Avail the benefits of Govt incentives

**MY DASHBOARD**

**Central Approvals**  
Issued by the Central Ministries of India

All Approvals

PESO Approvals

Q. Designation

Search for the desired approval

Filter approvals by ministry, department

**FILTERS**

**Ministries**

- ☐ Ministry of Agriculture and Farmers Welfare (31)
- ☐ Ministry of Atomic Energy (32)
- ☐ Ministry of Ayush (2)

**2 Approvals**

Ministry of Agriculture and Farmers Welfare  
License to use the certification or grade designation mark as provided under the Orga...

Ministry of Communications  
Designation of Conformity Assessment Body(CAB)/testing lab by TEC

**Apply Now** **ADD TO DASHBOARD**

Click here to add the approval to the Dashboard

**National Single Window System**

**CENTRAL APPROVALS**  
Issued by Central Ministries

**STATE APPROVALS**  
Issued by States and Union Territories

**GOVERNMENT SCHEMES**  
Avail the benefits of Govt incentives

**MY DASHBOARD**

**My Dashboard**  
Manage and track the status of your application

**1 My Central Approvals** **0 My State Approvals**

**Central Approvals in List (1 approvals)**

1 Not Applied 0 In Progress 0 Query Raised 0 Approved 0 Rejected

Search by Approval Name **Add More Approvals**

Approval Name	Applied on	Applied by	Assigned to	Status	Sub Status	Application fees	Action
Designation of Conformity Assessment Body(CAB)/testing lab by TEC	-	GAURAV KASHYAP	Ministry of Communications	Not Applied		Variable* ⓘ	<b>Apply Now</b>

Click here to apply for the approval



# How to fill the application form

**National Single Window System**

**CENTRAL APPROVALS**  
Issued by Central Ministries

**STATE APPROVALS**  
Issued by States and Union Territories

**GOVERNMENT SCHEMES**  
Avail the benefits of Govt incentives

**P1 MY DASHBOARD**

## Fill Application Form

Submit all the mandatory details(\*) in the application form to apply

**FILL FORM** **REVIEW FORM** **MAKE PAYMENT** **+ Expand All**

### Designation of Conformity Assessment Body(CAB)/testing lab by TEC

**Type of Application**

Designation Type \*

☒ Fresh ☐ Renewal

Details of Previous CAB designation, if any. \*

☒ Yes ☐ No

CAB Designation Certificate Number \*

**National Single Window System**

**CENTRAL APPROVALS**  
Issued by Central Ministries

**STATE APPROVALS**  
Issued by States and Union Territories

**GOVERNMENT SCHEMES**  
Avail the benefits of Govt incentives

**P1 MY DASHBOARD**

**Attach Documents**

**Standard and Test Parameters Details**

**Undertaking**

**Review & Submit** **Save as Draft**

Click here to review and submit the application



# How to review, pay & submit the application

**National Single Window System**

**Review your application**  
Please carefully review the application before submission.

**Designation of Conformity Assessment Body(CAB)/testing lab by TEC**

Click here to be able to pay and submit

**Type Of Application**

☒ I have reviewed all the information provided by me and confirm that it is correct to the best of my knowledge.

Click here to pay the fees and submit application

**Pay & Submit** **Back to edit details**

₹ 1,00,000

**National Single Window System**

**Review your application**  
Please carefully review the application before submission.

**Disclaimer**

By proceeding with the payment, You acknowledge that the payment is being made directly to the concerned Ministry towards application fees (if applicable) or any other fees that may be charged by them. NSWS shall not be obligated to pay or refund any monies to You in any circumstance and is also not liable to facilitate refund of any payment made by You to the concerned Ministry. You may reach out directly to the concerned Ministry/ State in case of any discrepancies.

☒ I have read and accept.

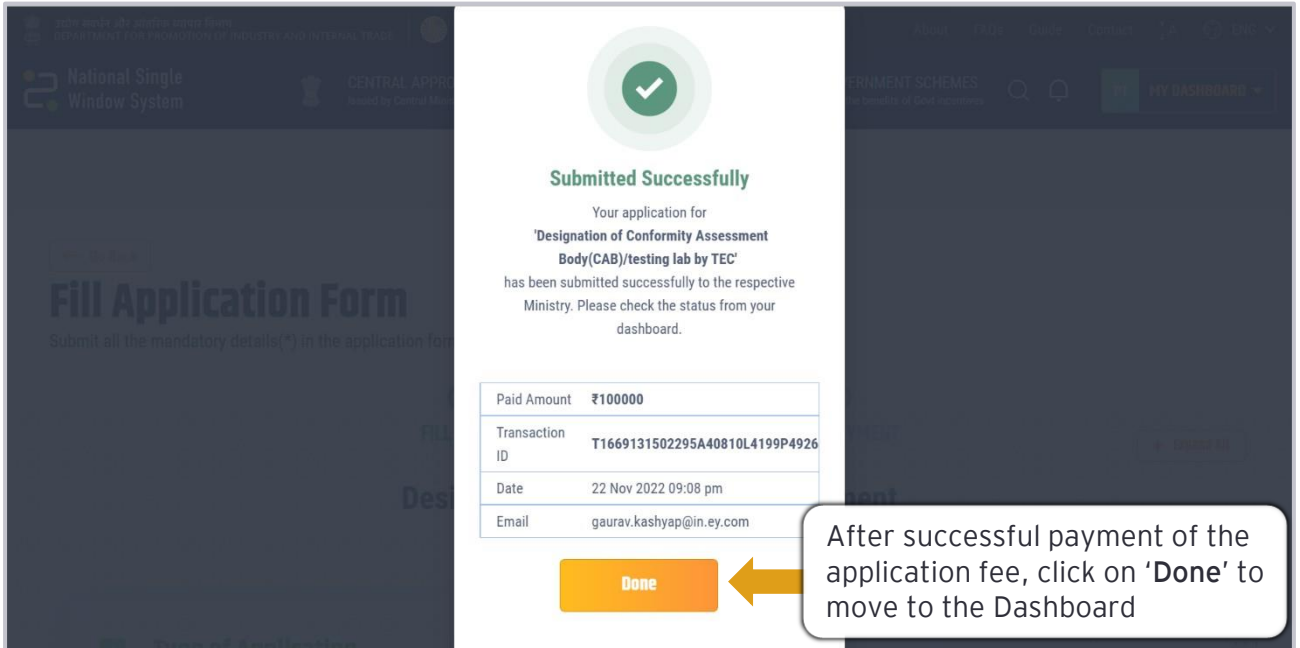
**Pay & Submit** **Cancel**

Click here to be able to pay and submit

Click on 'Pay & Submit' to go to the payment page



# How to view status from the Dashboard



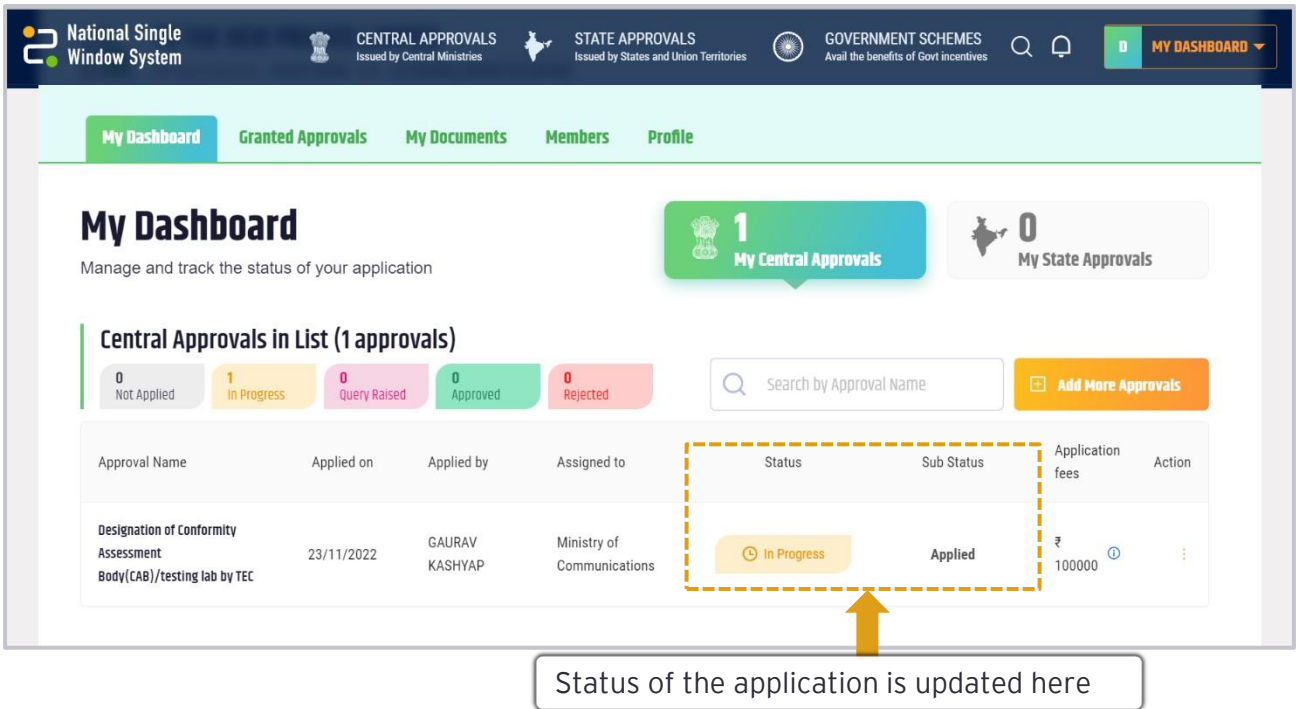
**Submitted Successfully**

Your application for  
'Designation of Conformity Assessment  
Body(CAB)/testing lab by TEC'  
has been submitted successfully to the respective  
Ministry. Please check the status from your  
dashboard.

Paid Amount	₹100000
Transaction ID	T1669131502295A40810L4199P4926
Date	22 Nov 2022 09:08 pm
Email	gaurav.kashyap@in.ey.com

**Done**

After successful payment of the application fee, click on 'Done' to move to the Dashboard



**My Dashboard**  
Manage and track the status of your application

**1 My Central Approvals** **0 My State Approvals**

**Central Approvals in List (1 approvals)**

0 Not Applied **1 In Progress** 0 Query Raised 0 Approved 0 Rejected

Search by Approval Name **Add More Approvals**

Approval Name	Applied on	Applied by	Assigned to	Status	Sub Status	Application fees	Action
Designation of Conformity Assessment Body(CAB)/testing lab by TEC	23/11/2022	GAURAV KASHYAP	Ministry of Communications	In Progress	Applied	₹ 100000	

Status of the application is updated here





## What are the technical Requirements for NSWS

### System Requirements for National Single Window Portal

- Windows OS (XP or higher)
- MAC OS (X 10.9 or higher with latest updates)
- **View/ Download Pdf:** Download the pdf reader to view and download the pdf files from the link: <https://get.adobe.com/reader/>
- Platform requires a minimum screen size of 976px wide , but using 1024px or higher is recommended
- **Digital Signature Certificate (DSC):** Latest version of emBridge software need to be installed in the system which acts a connecting link/driver between the NSWS and DSC

### Web browsers best suited for National Single Window System

- Google Chrome
- Mozilla Firefox
- Apple Safari

---

### Have any further questions?

Please submit your queries and feedback on:

<https://www.nsws.gov.in/contact-us>

Email: [contactus-nsws@investindia.org.in](mailto:contactus-nsws@investindia.org.in)

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)

*Last Updated on 03 March 2023*