

User Manual

(For Applicant)

Online Registration of DPL/NDPL

Department of Telecommunications

Government of India

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Section-1

1.1 General Introduction

SARALSANCHAR'(Simplified Application For Registration and Licenses) a Web based Portal, for Issuing of various types of Licenses and Registration certificates is part of various Digital initiatives being taken by Department of Telecommunications. It is a unified portal to issue various types of Licenses and registrations in a digitized manner which will not only ensure transparency but also make the process more efficient. This will pave the way for a paperless, secure and hassle free platform for various applicants.

Acronyms and Abbreviations

List of the acronyms and abbreviations used in this document and the meaning of each.

- **DoT** : Department of Telecommunications.
- **OTP** : One Time Password.
- **DPL** : Dealer Possession License.
- **NDPL** : Non-Dealer Possession License.

Section-2

APPLICANT PART

2.1 Registration

(In case you are new to the portal, and have not registered earlier) . Click on the Registration link, available on the Top Navigation bar, or in the Top right sidebar panel. You will be redirected to the below form.

To apply for DPL/NDPL select Company or *Individual/ Proprietor/ Partnership Firm* in **Registration Type**.

The screenshot shows a web form titled "One Time Registration" with a subtitle "(For Creation of users other than Govt.Agencies/PSU/Autonomus Body).". A note states "(Note: '*' fields are mandatory)". Below this are four bullet points: "Individual/ Proprietor/ Partnership Firm etc can apply for UL-VNO(CAT B)license & WPC license ONLY.", "For OSP Registration applicant need to be either Company/LLP/FCPR.", "For Access services -Category B applicant need to APPLY under UL-VNO", and "For WPC Exams/Certificate Select Registration Type Category as Individual (WPC Exams/Certificates)". The form itself is titled "Applicant Type" and contains several fields: "Registration Type" is a dropdown menu currently set to "Company"; "CIN*" is a field with a placeholder "eg:U/L" and a sub-note "[Note : CIN Format is U 12345 MH 1234 ABC 123456 in sub-blocks.]"; "Confirm CIN *" is a similar field with the same placeholder; "Company Name *" is a text input field with the placeholder "Name of Company"; "Date of Incorporation*" is a date input field with a "clear" button; and "PAN*" is a text input field with the placeholder "PAN".

Fill in the required information. After filling **Authorized Contact Person** details, you will be required to fill in your **E-Mail address & Mobile Number**. After this you will fill the **CAPTCHA code** before OTP Authentication, as shown below

landline Number	23265464547
Fax Number (if any)	11113654646
E-mail	niteshjoshi535@gmail.com
Mobile Number	8932644646
Authorised contact Person /Signatory details	
Name	Nitesh Joshi
Designation	JTO
Address	Haldwani
State	UTTARAKHAND
District	Nainital
Pincode	263139
Landline Number	46426265659
Fax Number (if any)	54465464646
E-Mail	OTP will be sent on this mail ID in registration process niteshjoshi535@gmail.com
Mobile Number	OTP will be sent on this mobile number in registration process 8218828589
Enter Captcha before OTP Authentication	Enter Captcha 82232 Verify
Validate Submit	

After successfully verifying the **CAPTCHA Code** you will see the below screen in which there are separate buttons for generating OTP's for **E-Mail address & Mobile Number**. Please click on each button to get the respective OTP's.

Address

Haldwani

State

UTTARAKHAND

District

Nainital

Pincode

263139

Landline Number

46426265659

Fax Number (if any)

54465464646

E-Mail

OTP will be sent on this mail ID in registration process

niteshjoshi535@gmail.com

Mobile Number

OTP will be sent on this mobile number in registration process

8218828589

Enter Captcha before
OTP Authentication

Enter Captcha

82232

Verified

OTP Authentication

Mobile OTP

Enter Mobile OTP

Generate OTP

Validate

E-Mail OTP

Enter Mail OTP

Generate OTP

Validate

RESET

(To reset any change in the above registration form)

Enter Captcha before
submit

Enter Captcha

51358

Validate

Submit

You will receive **OTP's**, both on your **E-Mail address & Mobile Number** which you entered in the earlier step. Enter the OTP's and click on validate button to verify them.

After verifying the OTP's you will see the below screen. If you want to reset the data then there is a RESET button. If you don't want to reset data then enter the **CAPTCHA CODE** & click on submit to get yourself registered.

After successfully registration you will see the below screen.



The user credentials will be sent to the **E-Mail address** of the applicant.

Note: Only Company or *Individual/ Proprietor/ Partnership Firm* can apply for DPL/NDPL License.

2.2 First Login

Click on the Home Button on the above page. On the **home page** go to the **Login** button available on the **top Navigation bar** and the **top right sidebar panel**.

Enter your credentials in the login forms as shown below, after entering the **CAPTCHA CODE** Click on **LOGIN BUTTON**.



Login

UserId

C201800822

Password

.....

Security Code

Enter Captcha

Login

Forgot Password?

Forgot User ID?

After clicking the Login button you will be redirected to the below page, in which you will be asked to **change your password**.

[Change Password](#)

New password

Confirm password

Generate OTP

Enter OTP

Submit

Reset

Password Pattern

Password must contain at least 1 Upper Case Letters.

Password must contain at least 1 Digits.

Password must contain at least 1 Special Characters.

Password must contain at least 8 characters.

Enter the **New Password & confirm** the New Password (*The password must be according to the instructions appearing on the right side of the page as shown above by the red arrow*) & then click on **Generate OTP** button. An OTP will be sent to your mobile phone. Please enter the OTP and click on submit button. There is also a reset button to reset the above data. After submit you will be directed to this page. Click on the **APPLY NOW** button (Shown *by red arrow*) on the WPC tab.

The screenshot shows the dashboard of saralsanchar.gov.in. The header includes the logo, the text 'TELECOMMUNICATIONS', and a sub-header '(Simplified Application For Registration And Licenses) A Portal for License Management in DoT'. Navigation links include 'Home', 'Change Password', and 'Helpdesk'. A search bar contains 'Orders/Circulars' and 'Document CheckList'. A welcome message reads 'Welcome sfsafsfa sdfasasad (company test)'. The 'Status Of Applications' section displays four cards: '1 UL Apply Now' (blue), '1 UL-VNO Apply Now' (red), '2 WPC Apply Now' (orange, highlighted with a red arrow), and '0 OSP Apply Now' (blue). Below this, general instructions are listed.

Status Of Applications

Category	Count	Action
UL	1	Apply Now
UL-VNO	1	Apply Now
WPC	2	Apply Now
OSP	0	Apply Now

- Individual/ Proprietor/ Partnership Firm etc can apply for UL-VNO(CAT B) license & WPC license ONLY.
- For OSP Registration applicant need to be either Company/LLP/FCPR.
- For Access services -Category B applicant need to APPLY under UL-VNO.

General Instructions:-

- Please refer FAQ on DSC on the home page for any queries regarding DSCs
- Document signed with Self signed certificates/Acrobat reader signed Documents are not allowed. Certificate only from Licensed CAs are Allowed.
- Licensed Certificate Authorities as per cca.gov.in are a) Safescrypt CA b)(n)Code Solutions CA c)e-Mudhra CA d)Capricorn CA e)Verasys CA
- For Payment of Various fees (processing, entry etc) is to be done on NTRP (https://bharatkosh.gov.in) and only challan details is to be filled in the portal.

After clicking on WPC block , following screen will appear.



Welcome sfsafsfa sdfasasadad (company test)

ETA

DPL/NDPL

Equipment Type Approval Details

Apply for New Application

Previous Applications

Apply Now

2.3 DPL/NDPL Dashboard

After Clicking on DPL/NDPL block, following dashboard will be available.

The screenshot displays the SARAL SANCHAR dashboard for DPL/NDPL applications. The header includes the Government of India logo, the Ministry of Communications, and the Department of Telecommunications. The SARAL SANCHAR logo is also present, with the tagline '(Simplified Application For Registration And Licenses) A Portal for License Management in DoT'. The navigation bar contains links: Home, Change Password, Update Profile, Profile Dashboard, New ETA(Self-declaration) in WPC, and Helpdesk. Below the navigation bar, there are links for Orders/Circulars, Document CheckList, and FAQ. A welcome message reads 'Welcome sfsafsfa sdfasasadad (company test)'. The main content area has a sidebar with 'ETA' and 'DPL/NDPL' buttons. The 'DPL/NDPL' button is selected, showing 'DPL/NDPL Application Details'. There are three tabs: 'New Applications' (selected), 'Current Applications', and 'History Applications'. Below the tabs, there is a 'Select Application Type' dropdown menu with 'Dealer Possession Licence(DPL)' selected, and a 'Go' button. The URL at the bottom is 'https://saralsanchar.gov.in/common/wpc_dashboard_all.php?application_type=W...'.

Here on dashboard, applicant can see three tabs.

- a) **New Applications** : Here applicant can select Dealer Possession License or Non-Dealer possession License as application type.
- b) **Current Applications**: Once application saved and application id created , it will be appear under this tab till license issued.
- c) **History Applications**: Once License Issued it will be available under History Application tab.

2.4 Apply For DPL:

Below is a sample demo for **DPL Application**.

The screenshot shows the SARAL SANCHAR dashboard. The header includes the Government of India logo, Ministry of Communications, and the SARAL SANCHAR logo. The main navigation bar has links for Home, Change Password, Update Profile, Profile Dashboard, New ETA(Self-declaration) in WPC, and Helpdesk. A secondary navigation bar has links for Orders/Circulars, Document CheckList, and FAQ. The user is logged out (User id: C201800922). The dashboard content area shows a welcome message and a sidebar with buttons for ETA and DPL/NDPL. The main content area is titled 'DPL/NDPL Application Details' and has tabs for New Applications, Current Applications, and History Applications. Under 'New Applications', there is a 'Select Application Type' dropdown menu with 'Dealer Possession Licence(DPL)' selected, and a 'Go' button. A red arrow points to the 'Go' button.

After selecting Dealer Possession License and clicking on “Go”, application form will be opened as follows.

The screenshot shows the SARAL SANCHAR application form for DPL. The header is the same as the previous screenshot. The main navigation bar has links for Home, Change Password, SACFA Reports, and Helpdesk. The secondary navigation bar has links for Orders/Circulars and Document CheckList. The user is logged out (User id: C201800822). The form is titled 'APPLICATION FOR DPL' and includes a warning message: 'Please read instructions before submitting application'. There are buttons for 'Save Draft', 'Validate Application', 'Preview Application Form', and 'Submit'. The form is divided into three sections: 1A. Company/Organization details for which license is required, 1B. Personal Details of Owner of Company/Firm, and 1C. Address for Correspondence with Telephone/Fax/Mail. Section 1A includes fields for CIN, Company Name, and Address. Section 1B includes fields for Name, Father's Name, Designation, and Nationality. Section 1C includes fields for Address, District, State, Pincode, Landline No, and Fax.

2.4.1 Step 1

Company Information: In this step the information about applicant will fill details such as Address of Premises where equipment to be kept, personal details of owner of company.

Once “Save Draft” is clicked application id will be attached to application and further actions will be taken on the same. Applicant will be able to upload the documents.

Please read instructions before submitting application

Pincode not available
Need help ? Click here

Save Draft Validate Application Preview Application Form Submit

Company Information Equipment Details Upload Documents Payment Details Declaration

Application ID: DP040320200400028

1A. Company/Organization details for which license is required :

CIN
u12345mh1111abc123451

Company Name
aaaa

Address of Premises where Equipments are kept :

Address *
Pincode *
District
State
Landline No
Fax
Mobile No *
Email *

1B. Personal Details of Owner of Company/Firm. :

Name *
Father's Name *
Designation *
Nationality Indian
Date of Birth *
Place of Birth *
Permanent Address *
Pincode *
District
State
GST/TIN No. if any

1C. Address for Correspondence with Telephone/Fax/Mail :

Address : ssss
District : Chandigarh
State : CHANDIGARH
Pincode : 111111
Landline No : 111111111111
Fax : 111111111111
Mobile No :
Email : y@y.com

Press “next “button to go to next step.

2.4.2 Step 2

Equipment Details:

Next step is of adding Equipment Details.

WPC DPL License Application - x WPC DPL License Application - x +

saralsanchar.gov.in/wpc_dpl_ndpl/wpc_licen_dpl_apply.php#step-2

2.Equipment Details

Equipment Category ---Select---

Model

Manufacturer

Frequency/Freq.Band of operation
[Note : For frequency band enter as 123-435 for e.g and for single frequency as 123 for e.g]

Frequency/Freq.Band KHz Add More

RF Power
Power watt Add More

Quantity

Save Equipment Details Cancel Equipment Details

Equipment Details

Category	Manufacturer	Model	Frequency	RF Power	Quantity
Modify	View	Delete			

Previous Next

Save Draft Validate Application Preview Application Form Submit

Here enter equipment details as per shown in form. After clicking on “Save Equipment Details” , data will be displayed in Equipment Details table .

2.4.3 Step 3

Upload Documents:

Company Information	Equipment Details	Upload Documents	Payment Details	Declaration
3A. Technical Literature		Technical Literature Choose File No file chosen Upload		
3B. CIN Certificate		CIN Certificate Choose File No file chosen Upload		
3C. Identity Document (PAN, Aadhaar etc)		Identity Document(PAN, Aadhaar etc) Choose File No file chosen Upload		
3D. Photo		Photograph of Applicant Choose File No file chosen Upload		
3E. Signature		Signature of Applicant Choose File No file chosen Upload		

Previous Next

Save Draft Validate Application Preview Application Form Submit

Here upload files as shown in above form. Here Technical Literature and Identity Document are compulsory.

Note:

- 1) Size of pdf document should be less than 1MB.
- 2) Size of photograph should be less than 250KB.
- 3) Size of signature should be less than 150KB.

2.4.4 Step 4

Enter Processing fee.

TELECOMMUNICATIONS SANCHAR 2023-10-03 13:11:27
Welcome : Sudhir Awasthi (BRANDSERV CONSULTANT)

Switch User Home Update Profile Profile Dashboard Helpdesk

WPC User Manual

Home / WPC / Apply for DPL -Application Id:DP040320200400005

APPLICATION FOR DPL

Please read instructions before submitting application

Pincode not available
Need help ? Click here

Save Draft Validate Application Preview Application Form Submit

Company/Individual Information Equipment Details Upload Documents **Fee Details** Declaration

4.Payment Details:

Payment can be made online through Bharatkosh Portal after submitting application using "Pay Now" Button.

Application Processing Fee (Rs.): 60

Previous Next

Save Draft Validate Application Preview Application Form Submit

Once the details are added then validate application using “Validate Application” button and if validated successfully then “Preview Application Form” and “Submit” button will be activated. On clicking “Preview Application Form” ,you will get application in pdf format. Read declaration carefully and select the checkbox I ACCEPT THE ABOVE CONDITIONS.

After submitting the application you will be redirected to dashboard for uploading signed application.

ETA

Network

Satellite

Non-Network

**Experimental/Demonstration/
Manufacturing & Testing**

DPL/NDPL

Import

DPL/NDPL Application Details

New Applications/Amendment |
 Current Applications |
 Current Requests | License Issued | License Surrendered | Maintain Stock | Purchase Orders

Upload Invoice Details |
 Requests of condemnation of equipments | Migration Of License

PDF EXCEL

Search:

Sr.No.	Application id	Application Type	Application Submitted date	Application Status	Action
1	DP041120200700020	Non-Dealer Possession Licence(NDPL) (New)		Make Payment & Upload Signed Application	Make Payment & Upload Signed Application

Showing 1 to 1 of 1 entries

Previous 1 Next

After successful payment , upload digitally signed application as shown in below screen.

Make Payment & Upload DPL Signed Application for application ID: DP040320230703789

Pay Mode	Challan/DD/Transaction Ref	Pay Amount(in Rs.)	Pay Date	Bank Name and Branch
NTRP(Bharatkosh)	20515508092300018163	60	08-09-2023	

Download Application: [Download Application](#)

Upload Digitally Signed Application:

☐ Upload ☐ Digitally Sign & Upload

[Submit](#)

After submitting above form, application will be for available for scrutiny in WMO dashboard and applicant side dashboard will be as shown below.

Welcome ddd (aaaa)

ETA

Satellite

Network

Non-Network

DPL/NDPL

DPL/NDPL Application Details

[New Applications](#) [Current Applications](#) [History Applications](#)

PDF EXCEL Search:

Sr.No.	Application Id	Application Type	Application Submitted date	Application Status	Action
1	DP040320200300013	Dealer Possession License(DPL)	20-03-2020	License No Generated	Pending For License Issuance
2	DP040320200300017	Dealer Possession License(DPL)	20-03-2020	License No Generated	Pending For License Issuance
3	DP040320200300023	Dealer Possession License(DPL)	30-04-2020	Application submitted	Application scrutiny in process
4	DP040320200400028	Dealer Possession License(DPL)		Application is in process	Update
5	DP041120200300001	Non-Dealer Possession License(NDPL)	11-03-2020	License No Generated	Pending For License Issuance
6	DP041120200300005	Non-Dealer Possession License(NDPL)	20-03-2020	License No Generated	Pending For License Issuance

In this dashboard , you can check 4 different buttons.



- a)Application History : Here Applicant can check application flow history.
- b)Uploaded Application pdf file: Here Applicant can check uploaded application pdf file.
- c)Attachments :Here Applicant can check attachment files which are uploaded with application file.
- d)Communicate with WMO:Here Applicant can send mail regarding this application to WMO .

Once the application is scrutinized successfully, WMO will issue DPL/NDPL . If scrutiny is not successful then applicant has to modify and resubmit application .On Dashboard applicant can check status of application and take action.

2.5 Apply For NDPL

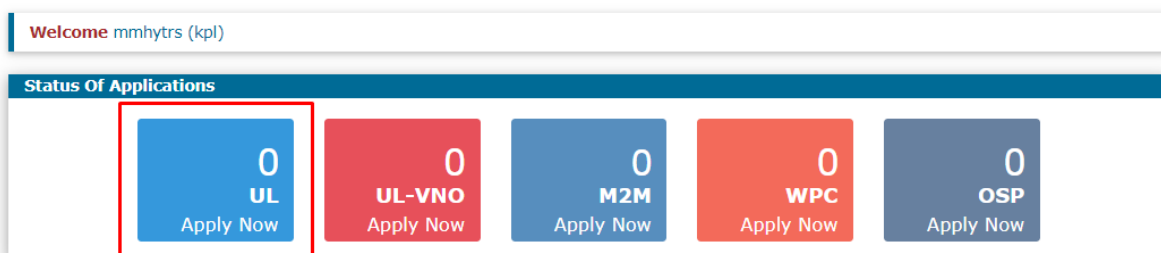
Application form for NDPL as same as DPL. Only difference is in Upload documents i.e. DL/WOL/WOC Reference Letter .

2.6 Profile Update without Scrutiny

If no **application** is in process in any module OSP/ UL / UL-VNO /WPC then Profile Update without Scrutiny form will appear in **all modules**. User can update multiple times in any module until application applied stage.

STEPS:

1. after user login, click on any module



2. Click on Update Profile

3. Update profile without scrutiny form will appear.

A Portal for License Manag

	Home	Change Password	Update Profile	Profile Dashboard	Helpdesk
Orders/Circulars MailBox Fee Calculator Document Check					

Updation Of Registration Profile

(For Creation of users other than Govt.Agencies/PSU/Autonomus Body).

Registration Type

Registration Type

Company

CIN

u58974gj3654res854796

Company Name *

kpl

Date of Incorporation*

15-02-2000

clear

PAN*

aalpv3852g

Complete Postal Address of Company

User can update profile multiple times until new application is applied stage.

2.7 Stock Management :

a) Updation of Stock

After DPL/NDPL following dashboard will appear.

DEPARTMENT OF TELECOMMUNICATIONS

SARAL SANCHAR

Welcome : GURUVESH YEDE (BHARTI COMMUNICATIONS)

Home Change Password Update Profile Profile Dashboard Helpdesk

WPC User Manual

Welcome GURUVESH YEDE (BHARTI COMMUNICATIONS)

ETA

Network

Non-Network

Experimental/Demonstration/Manufacturing & Testing

DPL/NDPL

DPL/NDPL Application Details

New Applications/Amendment Current Applications Current Requests License Issued License Surrendered **Maintain Stock** Purchase Orders

Upload Invoice Details Requests of condemnation of equipments Migration Of License

Fresh ☒ Amendment/Surrender ☐

Select License Type

Dealer Possession Licence(DPL)

Go

Click on Maintain Stock tab as shown in above screen . As per shown in below screen, stock will show equipment list for which DPL holder has got license .

DEPARTMENT OF TELECOMMUNICATIONS

SARAL SANCHAR

Welcome : MARITRONICS INDIA PRIVATE LIMITED (MARITRONICS INDIA PRIVATE LIMITED)

Home Change Password Update Profile Profile Dashboard Helpdesk

WPC User Manual

Welcome MARITRONICS INDIA PRIVATE LIMITED (MARITRONICS INDIA PRIVATE LIMITED)

ETA

Network

Non-Network

Experimental/Demonstration/Manufacturing & Testing

DPL/NDPL

DPL/NDPL Application Details

New Applications/Amendment Current Applications Current Requests License Issued License Surrendered **Maintain Stock** Purchase Orders

Upload Invoice Details Requests of condemnation of equipments Migration Of License

PDF EXCEL Search:

S.No.	Model	Manufacturer	Total Quantity	Sold Quantity	Balance Quantity	Action
1	JHS-800S	JRC	100		100	Update Stock Delete Stock
2	JHS-770S	JRC	100		100	Update Stock Delete Stock
3	JHS-770D	JRC	100		100	Update Stock Delete Stock

Click on update stock as shown above.

Update stock by clicking update stock using following screen.

The screenshot shows the 'Maintain Stock Details' form in the SARAL SANCHAR system. The form includes the following fields:

DPL License No.	EDPL-01-F-202100007	
Model	JHS-800S	Search By Model
Manufacturer	JRC	
Date of Receipt from Manufacturer		
Quantity	100	
Equipment Serial No.		

Enter serial no and date of receipt and save stock details.

b) Deletion of Stock

The screenshot shows the 'DPL/NDPL Application Details' table in the SARAL SANCHAR system. The table has the following columns: S.No., Model, Manufacturer, Total Quantity, Sold Quantity, Balance Quantity, and Action. A red arrow points to the 'Delete Stock' button in the Action column for the first row.

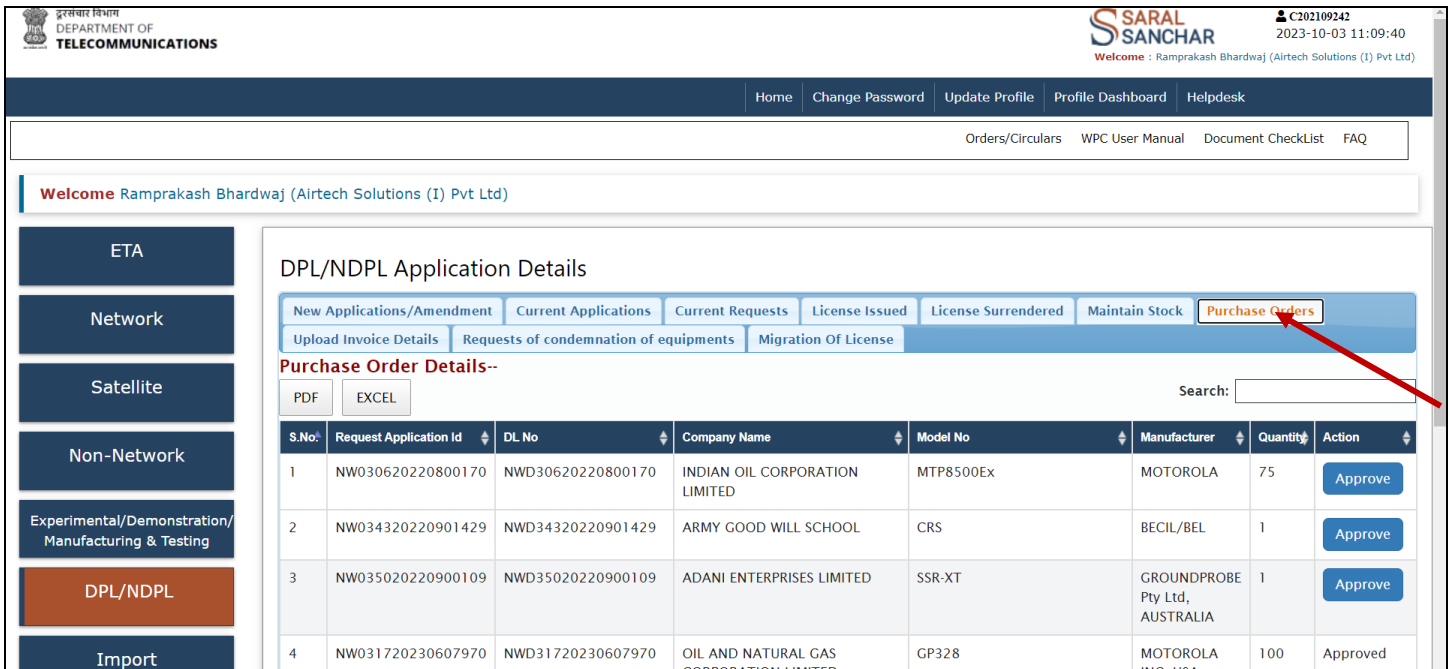
S.No.	Model	Manufacturer	Total Quantity	Sold Quantity	Balance Quantity	Action
1	JHS-800S	JRC	100		100	Update Stock Delete Stock
2	JHS-770S	JRC	100		100	Update Stock Delete Stock
3	JHS-770D	JRC	100		100	Update Stock Delete Stock

Stock deletion possible if equipment not sold for that particular model by clicking Deletion stock button.

Stock quantity will be made zero against that equipment by deleting stock.

2.8 Purchase Order :

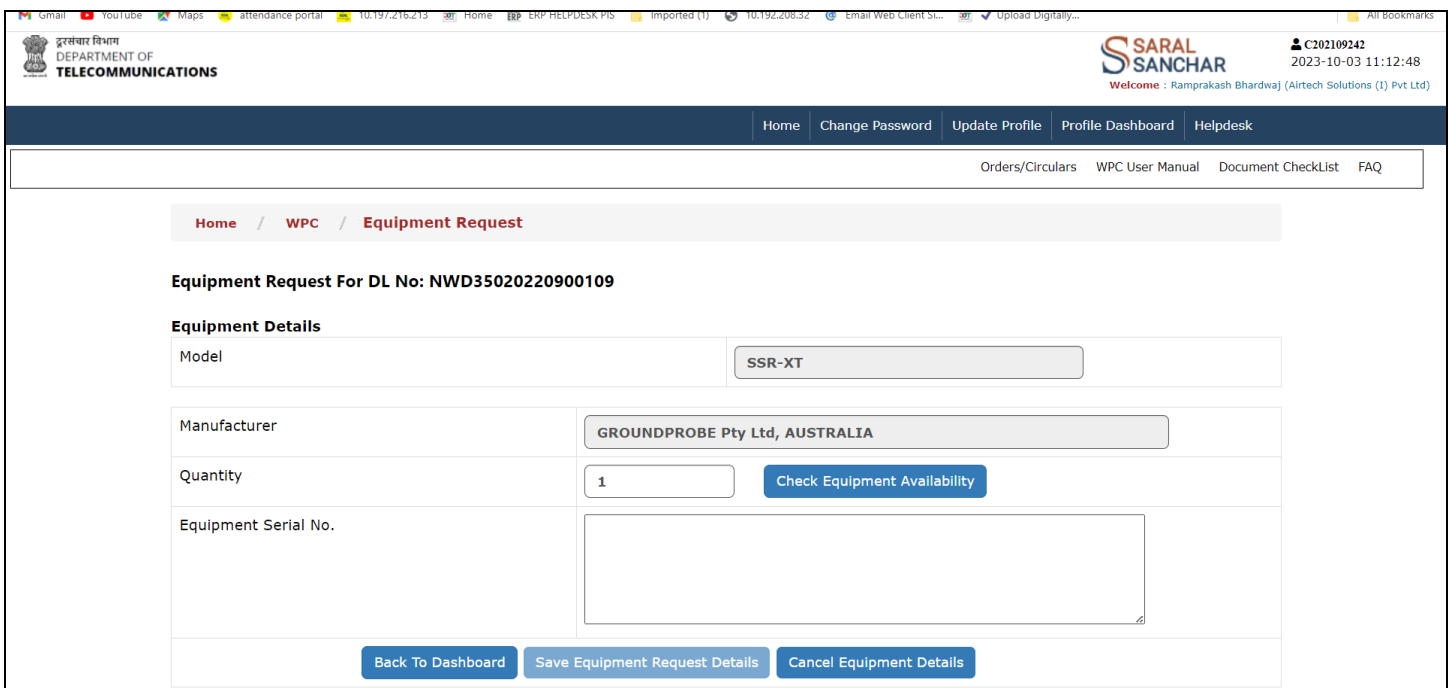
DPL holder can check equipment requests by clicking purchase order.



The screenshot shows the SARAL SANCHAR dashboard for a user named Ramprakash Bhardwaj. The left sidebar contains navigation links: ETA, Network, Satellite, Non-Network, Experimental/Demonstration/Manufacturing & Testing, DPL/NDPL (highlighted), and Import. The main content area is titled 'DPL/NDPL Application Details' and features several tabs: New Applications/Amendment, Current Applications, Current Requests, License Issued, License Surrendered, Maintain Stock, and Purchase Orders (highlighted with a red arrow). Below the tabs, there are buttons for 'Upload Invoice Details', 'Requests of condemnation of equipments', and 'Migration Of License'. A 'Purchase Order Details--' section includes a search bar and two buttons: PDF and EXCEL. A table displays the purchase order details with columns: S.No, Request Application Id, DL No, Company Name, Model No, Manufacturer, Quantity, and Action. The table contains four rows of data, each with an 'Approve' button.

S.No	Request Application Id	DL No	Company Name	Model No	Manufacturer	Quantity	Action
1	NW030620220800170	NWD30620220800170	INDIAN OIL CORPORATION LIMITED	MTP8500Ex	MOTOROLA	75	Approve
2	NW034320220901429	NWD34320220901429	ARMY GOOD WILL SCHOOL	CRS	BECIL/BEL	1	Approve
3	NW035020220900109	NWD35020220900109	ADANI ENTERPRISES LIMITED	SSR-XT	GROUNDPROBE Pty Ltd, AUSTRALIA	1	Approve
4	NW031720230607970	NWD31720230607970	OIL AND NATURAL GAS CORPORATION LIMITED	GP328	MOTOROLA INC USA	100	Approved

Equipment request can be approve by clicking approve button shown on dashboard.



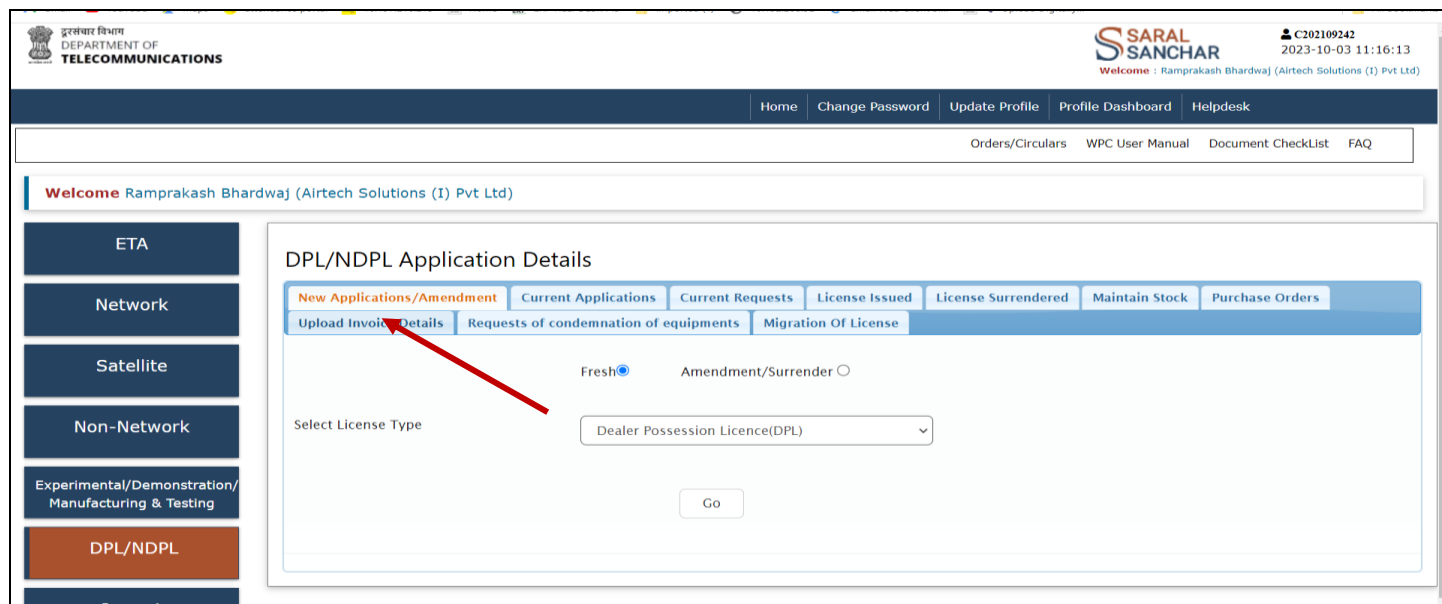
The screenshot shows the SARAL SANCHAR dashboard for a user named Ramprakash Bhardwaj. The left sidebar contains navigation links: ETA, Network, Satellite, Non-Network, Experimental/Demonstration/Manufacturing & Testing, DPL/NDPL (highlighted), and Import. The main content area is titled 'Equipment Request For DL No: NWD35020220900109'. Below the title, there is a section for 'Equipment Details' with a form. The form includes fields for Model (SSR-XT), Manufacturer (GROUNDPROBE Pty Ltd, AUSTRALIA), Quantity (1), and Equipment Serial No. (empty). A 'Check Equipment Availability' button is located next to the Quantity field. At the bottom of the form, there are three buttons: 'Back To Dashboard', 'Save Equipment Request Details', and 'Cancel Equipment Details'.

S.No	Request Application Id	DL No	Company Name	Model No	Manufacturer	Quantity	Action
1	NW030620220800170	NWD30620220800170	INDIAN OIL CORPORATION LIMITED	MTP8500Ex	MOTOROLA	75	Approve
2	NW034320220901429	NWD34320220901429	ARMY GOOD WILL SCHOOL	CRS	BECIL/BEL	1	Approve
3	NW035020220900109	NWD35020220900109	ADANI ENTERPRISES LIMITED	SSR-XT	GROUNDPROBE Pty Ltd, AUSTRALIA	1	Approve
4	NW031720230607970	NWD31720230607970	OIL AND NATURAL GAS CORPORATION LIMITED	GP328	MOTOROLA INC USA	100	Approved

While accepting equipment request, dpl holder will check equipment availability and enter serial nos of equipments which is to be sold and finally save equipment request details.

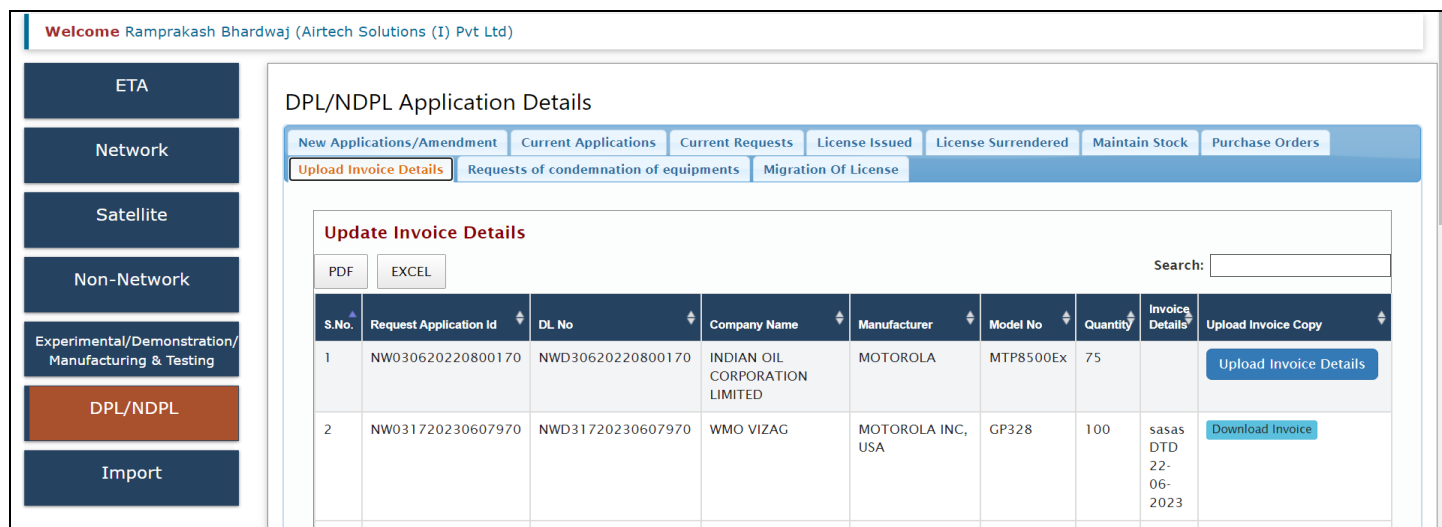
2.9 Invoice Upload:

To upload invoice copy of equipments, click on upload invoice details as shown below.



The screenshot shows the SARAL SANCHAR portal interface. The user is logged in as Ramprakash Bhardwaj (Airtech Solutions (I) Pvt Ltd). The left sidebar contains navigation options: ETA, Network, Satellite, Non-Network, Experimental/Demonstration/Manufacturing & Testing, DPL/NDPL, and Import. The main content area is titled 'DPL/NDPL Application Details' and includes tabs for 'New Applications/Amendment', 'Current Applications', 'Current Requests', 'License Issued', 'License Surrendered', 'Maintain Stock', and 'Purchase Orders'. Under the 'New Applications/Amendment' tab, the 'Upload Invoice Details' option is highlighted with a red arrow. Below this, there are radio buttons for 'Fresh' (selected) and 'Amendment/Surrender', a dropdown menu for 'Select License Type' (currently showing 'Dealer Possession Licence(DPL)'), and a 'Go' button.

Upload invoice copy by clicking upload invoice details against application id.



The screenshot shows the 'Update Invoice Details' section of the SARAL SANCHAR portal. It includes a search bar and two tabs: 'PDF' and 'EXCEL'. Below the tabs is a table with the following data:

S.No.	Request Application Id	DL No	Company Name	Manufacturer	Model No	Quantity	Invoice Details	Upload Invoice Copy
1	NW030620220800170	NWD30620220800170	INDIAN OIL CORPORATION LIMITED	MOTOROLA	MTP8500Ex	75		Upload Invoice Details
2	NW031720230607970	NWD31720230607970	WMO VIZAG	MOTOROLA INC, USA	GP328	100	sasas DTD 22-06-2023	Download Invoice

Enter Invoice no, invoice date and upload invoice copy and click on excute PO as shown.

[Home](#)
[Change Password](#)
[Update Profile](#)
[Profile Dashboard](#)
[Helpdesk](#)

[Orders/Circulars](#)
[WPC User Manual](#)
[Document CheckList](#)
[FAQ](#)

[Home](#) / [WPC](#) / [Update Invoice Details](#)

Update Invoice Details For DL No: NWD30620220800170

Invoice No:

Invoice Date:

Invoice Upload

Equipment Invoice

No file chosen

2.10 Requests of condemnation of equipment:

DPL holder can check equipment condemnation requests as shown below.

[Home](#)
[Change Password](#)
[Update Profile](#)
[Profile Dashboard](#)
[Helpdesk](#)

[Orders/Circulars](#)
[WPC User Manual](#)
[Document CheckList](#)
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Welcome Ramprakash Bhardwaj (Airtech Solutions (I) Pvt Ltd)

ETA

Network

Satellite

Non-Network

Experimental/Demonstration/Manufacturing & Testing

DPL/NDPL

New Applications/Amendment

Current Applications

Current Requests

License Issued

License Surrendered

Maintain Stock

Purchase Orders

Upload Invoice Details

Requests of condemnation of equipments

Migration Of License

PDF

EXCEL

Search:

S.No.	License No	Application ID	Model	Manufacturer	Total Quantity	Action
1	NWW34320210700198	NW034320230601760	ECRESO FM 100W	WORLDCAST SYSTEMS FRANCE	2	Destruct Equipment

Showing 1 to 1 of 1 entries

Previous
1
Next

DPL holder will generate or upload destruction certificate and approve request as shown below.

Home / WPC / Equipment Destruction Request

Equipment Destruction Request For License No: NWW34320210700198

Model	ECRESO FM 100W
Manufacturer	WORLDCAST SYSTEMS FRANCE
Quantity	2
	Destruction Certificate(in pdf format only) Choose File No file chosen Upload
Back To Dashboard Generate Destruction Certificate Approve Request	